



ANNAPOORANA ENGINEERING COLLEGE

(An Autonomous Institution)

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

Accredited by NAAC with 'A' Grade & Accredited by NBA (Automobile, Civil, CSE, ECE, EEE & Mechanical)

2(f) & 12(B) Status as per UGC Act 1956

ISO 9001:2015 Certified Institution

NH-47, Sankari Main Road, Periyaseeragapadi, Salem-636308, Tamil Nadu.

www.aecsaalem.edu.in



AEC/GBM/2024-25/18

Date: 06.02.2025

CIRCULAR

The Governing Body Meeting of our College has been scheduled under the Chairmanship of Mr. N. V. Chandrasekar, Chairman – Governing Body, AEC at Board Room on 08.02.2025 at 11.00am. All the Governing Body members are requested to attend the meeting to discuss on the following agenda.

AGENDA:

- Agenda: 18.1** : To Review the minutes of previous Governing Body Meeting held on 10.08.2024 with ATR
- Agenda: 18.2** : To Review the minutes of Academic Council meeting held on 31.12.2024 and approve the suggestions made by the members
- Agenda: 18.3** : To Review the Result Passing Board Meeting Minutes and Academic Results
- Agenda: 18.4** : Quality Enhancement Initiatives
- Agenda: 18.5** : Research Activities
- Agenda: 18.6** : Placement Records
- Agenda: 18.7** : Faculty Recruitment
- Agenda: 18.8** : Infrastructural Facility Improvements
- Agenda: 18.9** : Admissions (2024-2025)
- Agenda: 18.10** : Fees Structure
- Agenda: 18.11** : Financial Resources
- Agenda: 18.12** : Strategic Plan
- Agenda: 18.13** : Any other matters to be discussed

Thanking you

Dr.A.Anbuhezian
Principal
(Ex-Officio – GB)

PRINCIPAL
Annapoorana Engineering College,
Autonomous
NH-47, Sankari Main Road,
Periya Seeragapadi, Salem-636 308.

Copy to

1. All Governing Body Members



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GOVERNING BODY MEMBERS : 2024 -2025

S.No	Name	Position	Category
1.	Dr. S. Sharavanan	Chairman - TKVTSSMECT	Trust/Management
2.	Mrs. S. Annapoorani Shanmugasundaram	Managing Trustee - TKVTSSMECT	Trust/Management
3.	Dr. A. S. Ganesan	Vice Chairman -TKVTSSMECT	Trust/Management
4.	Mr. N. V. Chandrasekar	Chairman - Governing Body - AEC	Trust/Management
5.	Mrs. S. Aruna Devi	Trustee - TKVTSSMECT	Trust/Management
6.	Prof. Dr. K.Venkatesan	Associate Professor, Department of Metallurgical Engineering, GCE, Salem	State Govt. Nominee
7.	Prof. Dr. V. Geetha	Professor, Department of EEE, GCE, Salem	University Nominee
8.	Dr. K. Manivannan	Dean - External Affairs, RMK Group of Institutions, RSM Nagar, Kaveripettai, Thiruvallur	Academia Expert
9.	Mr. V. Lakshmana Narayanan	Guvi Geek Networks, Senior Manager, Chennai	Industry Expert
10.	Dr. A. Anbuchejian	Principal	Ex-Officio
11.	Dr. R. Venkatesh	Vice-Principal & COE	Member
12.	Dr. S. Subhashini	Director - Academics	Member
13.	Mrs. Silpa . N	Director – Training & Placement	Member
14.	Dr. T. Buvaneswari	HoD - CSE	Member



Dr.A.Anbuchejian
Principal

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ATTENDANCE

Governing Body Meeting - 2024-2025 of Annapoorana Engineering College held on 08.02.2025 (Saturday) at 11.00 am in Board Room

Members Present :

S.No	Name	Position	Category	Signature
1.	Dr. S. Sharavanan	Chairman - TKVTSSMECT	Trust/Management	
2.	Mrs. S. Annapoorani Shanmugasundaram	Managing Trustee - TKVTSSMECT	Trust/Management	
3.	Dr. A. S. Ganesan	Vice Chairman - TKVTSSMECT	Trust/Management	
4.	Mr. N. V. Chandrasekar	Chairman - Governing Body - AEC	Trust/Management	
5.	Mrs. S. Aruna Devi	Trustee - TKVTSSMECT	Trust/Management	
6.	Prof. Dr. K. Venkatesan	Associate Professor, Department of Metallurgical Engineering, GCE, Salem	State Govt. Nominee	
7.	Prof. Dr. V. Geetha	Professor, Department of EEE, GCE, Salem	University Nominee	
8.	Dr. K. Manivannan	Dean - External Affairs, RMK Group of Institutions, RSM Nagar, Kaveripettai, Thiruvallur	Academia Expert	
9.	Mr. V. Lakshmana Narayanan	Guvi Geek Networks, Senior Manager, Chennai	Industry Expert	
10.	Dr. A. Anbuhezian	Principal	Ex-Officio	
11.	Dr. R. Venkatesh	Vice-Principal & COE	Member	
12.	Dr. S. Subhashini	Director - Academics	Member	
13.	Mrs. Silpa . N	Director - Training & Placement	Member	
14.	Dr. T. Buvaneswari	HoD - CSE	Member	

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Academic Year 2024-2025

MINUTES OF THE GOVERNING BODY MEETING - 2024-2025

Governing Body Meeting of Annapoorana Engineering College was held on 08.02.2025 (Saturday) at 11.00 am in Board Room. Dr. A. Anbuchezeian, Principal and Ex-officio Member - Governing Body made the Presentation

The Following Agenda were discussed and resolved:

Agenda 18.1 : To Review the minutes of previous Governing Body Meeting held on 10.08.2024 with ATR.

Resolution 18.1 : The members reviewed and approved the minutes and the Action Taken Report of the previous Governing Body Meeting held on 10.08.2024.

Agenda: 18.2 : To Review the minutes of Academic Council meeting held on 12.07.2024 and approve the suggestions made by the members

Resolution 18.2 : The members reviewed the Minutes and the Action Taken Report of the Previous Academic Council Meeting held on 12.07.2024. They recommended to present the opening and closing cut-off scores for admissions, along with the department wise admission count for all meeting presentations.

Agenda 18.3 : To Review the Result Passing Board Meeting Minutes and Academic Results

Resolution 18.3 : The members reviewed the academic results for the end-semester examinations held in April/May - 2024 for UG (Semesters II, IV, VI, and VIII) and PG (Semesters II, IV) programs.

The following points were noted:

- Dr. R. Dillibabu, Professor, Department of Industrial Engineering, CEG, Anna University, Chennai, was the Anna University Nominee for the meeting.
- The Result Passing Board Meeting for UG (2nd, 4th, 6th & 8th Semesters) and PG (2nd & 4th Semesters) was held on 10.08.2024.
- The Board approved the examination results and also gave approval for result publication. The results of the End Semester April/May - 2024 were published on 12.08.2024.
- No moderation was proposed by the institution, and the same was accepted.
- Members recommended organizing remedial classes for students with lower academic performance.



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Agenda: 18.4 : Quality Enhancement Initiatives

Resolution 18.4 :

The members reviewed and approved the following quality enhancement initiatives:

Academic Enrichments:

- Establishing new Memorandums of Understanding (MOUs) with reputed institutions and industries.
- Successfully obtained NBA accreditation for three UG programs: Automobile, ECE, and Mechanical Engineering.
- Submitted NBA Compliance Status Report for three UG programs: Civil, CSE, and EEE.
- NAAC: AQAR 2023-2024 successfully submitted and approved.
- Recognized as a Gold Partner for the BRIDGE Conclave organized by ICT Academy & Government of Tamil Nadu.
- Enrolled in Startup Tamil Nadu Campus Circle to foster entrepreneurial initiatives.

Other Initiatives:

- Members proposed introducing skill development programs tailored to current industry demands to improve student employability

Agenda: 18.5 : Research Activities

Resolution 18.5 :

Government Funds Received:

- The AICTE-IDEA (Idea, Development, Evaluation & Application) Lab scheme has been provisionally sanctioned by AICTE, with a funding allocation of Rs. 55 Lakhs.

Research Institute Recognition:

- With 100% NBA accreditation across all departments, AEC has been officially recognized as an R&D center, granting the institute Research Institute status.

Research Supervisor Recognition:

- Dr. A. Anbuchejian, Principal & Professor, Civil Engineering, received Anna University Research Supervisor Recognition (Reg. No. 4410008) on 12.09.2024.
- Dr. V. Moorthi, Assistant Professor, Mechanical Engineering, received Anna University Research Supervisor Recognition (Reg. No. 4420029) on 10.12.2024.



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Ph.D. Candidates Supervised:

- Dr. A. Anbuhezian, Principal & Professor, Civil Engineering – 2 Ph.D. scholars successfully completed.
- Dr. J. Sivakumar, Associate Professor, Mechanical Engineering – 2 Ph.D. scholars successfully completed.

Niral Project:

- Niral Thiruvizha 2.0 (Hackathon) – 2025: Four student projects have been submitted for consideration.

The Principal presented the research achievements and ongoing initiatives, which were well received and appreciated by the members.

Members proposed expanding and strengthening research activities by:

- Organizing research-focused workshops, seminars, and conferences.
- Encouraging active student and faculty involvement in research projects across disciplines.
- Establishing partnerships with industry

Agenda: 18.6 : Placement Records

Resolution 18.6 : The members reviewed the placement statistics and acknowledged the efforts in achieving high placement percentages. They recommended further strengthening of industry collaborations to enhance placement opportunities.

Recommendations:

- Conduct regular placement training sessions, including mock interviews, resume-building workshops, and soft skills enhancement programs.
- Expand strategic partnerships with industry leaders to facilitate internship and placement opportunities.
- Invite more industry experts for guest lectures, hands-on training, and career guidance sessions.
- Organize behavioral training programs for students to enhance their professional and interpersonal skills.

Additionally, the 5-day Behavioral Training program for 1st & 2nd-year students, conducted by Learning Solutions @ Chisel, Chennai, was well received. Members emphasized the importance of similar programs for career readiness.



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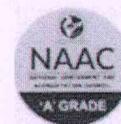
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Agenda: 18.7 : Faculty Recruitment

Resolution 18.7 : The members reviewed the Faculty appointed for **AIDS, IT, and Biomedical** 2nd & 3rd-year classes as per AICTE and Anna University norms.

Agenda: 18.8 : Infrastructural Facility Improvements

Resolution 18.8 : The committee acknowledges and appreciates the successful completion of the following infrastructure and development projects. To ensure their optimal utilization, regular monitoring is recommended:

- **Vehicle Maintenance Lab:** Equipped with a 4D Wheel Alignment Machine, NT 702 Digital Wheel Balancer, and NT 622 Tyre Changer.
- **Bio-Medical & Bio-Sciences Laboratory:** Fully established and operational.
- **Digital Library:** Enhanced with the installation of 30 additional systems for improved accessibility.
- **ERP Software Implementation:** "COXCO" has been integrated for efficient CoE – Examination Management.
- **Hostel Expansion:** Boys' and Girls' Hostels have been extended to accommodate more students.
- **Dining Facility:** The dining area within the boys' hostel has been expanded.

The committee further directs the concerned department to expedite the renovation of the Seminar Hall and ensure its timely completion.

Additionally, the following proposals were reviewed and approved, with instructions to the administration to initiate the necessary processes for implementation:

- Establishment of an IDEA Lab to foster innovation and research.
- Development of a 10,000 Sq. Ft Research Center for advanced studies.
- Expansion of the Admission & Placement Cell to enhance student career opportunities.

Agenda: 18.9 : Admissions (2024-2025)

Resolution 18.9 : The committee acknowledges and approves the Opening and Closing Cut-off marks for admission for the Academic Year 2024-2025, set at 178 and 80, respectively.

Additionally, the committee reviewed and discussed the admission count for the year, as presented by the Principal, with a detailed analysis of department-wise enrollment.



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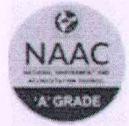
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Agenda: 18.10 : Fees Structure

Resolution 18.10 : The members reviewed the fee structure and approved any necessary revisions for the upcoming academic year. A proposal to offer scholarships for meritorious and economically weaker students was discussed.

Agenda: 18.11 : Financial Resources

Resolution 18.11 : The committee reviewed and approved the expenditure for the financial year 2023-2024 and discussed the budgetary allocations for 2024-2025.

Agenda: 18.12 : Strategic Plan

Resolution 18.12 : The members reviewed and approved the strategic plan for institutional growth and development.

Agenda: 18.13 : Any other matters to be discussed

Resolution 18.13 : Nil



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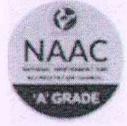
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Vote of thanks

The meeting was concluded with vote of thanks by Dr. S.Subhashini, Member, Governing Body, Annapoorana Engineering College.

The meeting came to its close at 2.00 pm.

Ex-Officio

Dr.A.Anbuhezian

Principal, AEC

Dr. A. ANBUHEZIAN

PRINCIPAL

Annapoorana Engineering College,

To: The Chairman

Autonomous

NH-47, Sankari Main Road,

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Copy to:

- The members of the Governing Body
- File

Chairman

Mr.N.V.Chandrasekar

Chairman-Governing Body, AEC

Mr. N.V. CHANDRASEKAR
CHAIRMAN

Annapoorana Engineering College,

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ACTION TAKEN REPORT

for the minutes of meeting held on 10.08.2024

S.N O	Item	Action Taken
1.	Review and Approval of the previous Governing Body Meeting Minutes with ATR	-
2.	Review and Approval of the minutes of Academic Council Meeting and Department BOS meetings	<ul style="list-style-type: none">❖ The Opening and Closing Cut-off for admission is 178 and 80 respectively for the Academic Year 2024-2025❖ The Academic Council Meeting Minutes is presented before the Governing Body Members
3.	Result Passing Board Meeting Minutes	<ul style="list-style-type: none">❖ Remedial Classes are conducted for all subjects.❖ Thorough Scrutiny is done with 90% External Experts and 10% Internal Experts❖ To maintain consistency in assessment, standardization of the difficulty level across all question papers is done at the time of Scrutiny itself
4.	Quality Enhancement Activities	<ul style="list-style-type: none">❖ Academia Collaborations and MoUs are made as part of Academic Enrichments and Quality Enhancement Initiatives.❖ Received NBA for 3 more UG Programs : Automobile, ECE & Mechanical Engineering❖ Submitted NBA Compliance Status Report for 3 UG Programs: Civil, CSE & EEE❖ NAAC: AQAR 2023-2024 : Submitted and Approved❖ 4th International Conference on “Building Sustainable Future with Science & Technology – 2025” is proposed to be organized on March 21 & 22, 2025❖ As a measure of continuous monitoring and evaluation of the quality enhancement initiatives, Academic & Administrative Audit in planned to be conducted in the 2nd week of February 2025.❖ Gold Partner for BRIDGE Conclave conducted by ICT Academy & Government of Tamilnadu



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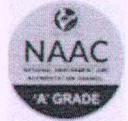
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5.	Research Activities	<ul style="list-style-type: none">❖ Government Funds Received : AICTE - IDEA (Idea, Development, Evaluation & Application) Lab scheme was provisionally sanctioned by AICTE of funding Rs.55 Lakhs❖ Research Institute Recognition: Due to 100% NBA Accreditations, all the departments of AEC is now recognized as R & D Center and the Institute is henceforth recognized as Research Institute❖ Research Supervisor Recognition Received :❖ Dr.A.Anbuechian, Principal & Professor ,Civil Engineering & Dr.V.Moorthi, Assistant Professor, Mechanical Engineering received Anna University Research Supervisor Recognition❖ Ph. D Candidates Produced: Dr.A.Anbuechian, Principal & Professor , Civil Engineering - 02 Dr.J.Sivakumar, Associate Professor , Mechanical Engineering - 02❖ Niral project: Niral Thiruvizha 2.0 (Hackathon)-2025 : 04 Students Projects are submitted.❖ 22 Journal Publications, 07 Book Publications, 17 Patents Published / Granted, 17 conferences attended and 63 Events were attended by faculty members
6.	Placement Records	<p>July 2024 Till Dec 2024:</p> <ul style="list-style-type: none">• Companies Visited : 19• Number of students attended :316• Number of students placed: 251
7.	Faculty Recruitments	<p>Against the norm of total 9 faculty member in each Department, the following appointments are made for 2nd & 3rd year classes :</p> <ul style="list-style-type: none">❖ AI&DS : Professor-1,Associate Professor-1,Assistant Professor-7❖ Bio-Medical Engineering: Professor-2 Assistant Professor-8❖ Information and Technology- Professor-1,Associate Professor-1, Assistant Professor-7



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8.	Faculty Performance Appraisal	<ul style="list-style-type: none">❖ Faculty appraisals are done at the end of the Academic Year. To standardize evaluations, the appraisal form for Teaching Faculty members includes parameters for grading marks .
9.	Infrastructural Facility Improvements	<p>Projects Completed</p> <ul style="list-style-type: none">❖ Established Vehicle Maintenance Lab with 4D Wheel Alignment Machine, NT 702 Digital Wheel Balancer and NT 622 Tyre Changer❖ Established of Bio-Medical & Bio-Sciences Laboratory❖ 30 systems added to Digital Library❖ Installed ERP Software “ COXCO” for CoE – Examination Purpose❖ Extension of Boys hostel & Girls hostel❖ Extension of Dinning area inside boys hostel❖ Established Pantry Unit <p>Project under Progress</p> <ul style="list-style-type: none">❖ Renovation of Seminar Hall <p>Project under Proposal</p> <ul style="list-style-type: none">❖ IDEA Lab Set-up❖ Research Center (10,000 Sq.Ft)❖ Expansion of Admission Cell and Placement Cell
10.	Fess Structure	<ul style="list-style-type: none">❖ The proposed fees structure is presented before the Governing Body for approval.❖ As suggested by the GB Members in the previous meeting, the Scholarship details were also presented
11.	Financial Resources	<ul style="list-style-type: none">❖ The Income / Expenditure Statement for 2023 – 2024 and the Budget proposal for 2024-2025 is presented to the Governing Body with Split up of expenditures.
12.	Strategic Plan	<ul style="list-style-type: none">❖ In the Strategic Plan 2023-2028, the following are achieved so far:<ul style="list-style-type: none">➤ Introduction of New Programs➤ Renewal of NBA➤ NBA for all Departments➤ Research Center for all departments➤ Fund Raising through Grants➤ Center of Excellence
13.	Any other matters to be discussed	-

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